

POLICY

Occupational Health and Safety

1. PURPOSE

The purpose of this policy is to define the manner in which EPIC Support Services will fulfil its occupational health and safety obligations to its employees, its participants and for other parties associated with services from EPIC Support Services

2. SCOPE

This policy applies to all EPIC Support Services employees, participants, volunteers and contractors.

3. POLICY STATEMENT

EPIC Support Services recognises and accepts its responsibility for creating a healthy, safe and secure working environment for its employees, participants and for others who visit its facilities and will act in accordance with the Occupational Safety and Health Act 2004 (VIC) and associated regulations.

EPIC Support Services believes that its employees have a responsibility under the Act to assist in the process of creating a healthy, safe and secure working environment.

In relation to occupational health and safety, EPIC Support Services will

- Consult, listen and respond in an open manner to its employees, participants and others.
- Meet recognised standards within its operations.
- Report its performance in a transparent manner.
- Run employee orientation and training programs.
- Develop and maintain programs to assist the employee to return to gainful and meaningful employment following injury.
- Promote a workplace which is free from violence, bullying, harassment and unlawful discrimination.

- Ensure that all those participating in the workplace are treated with respect, dignity and fairness with an aim of creating an environment which promotes positive working relationships.

RELATED DOCUMENTS
Rights and Responsibilities Policy
Injured Employee Return to Work Procedure
Critical Incident Reporting Form

RELEVANT LEGISLATION OR STANDARDS
Occupational Health and Safety Act 2004 (VIC)
Occupational Health and Safety Regulations 2017 (VIC)